

# **KENTUCKY APPLIED BEHAVIOR ANALYST LICENSING BOARD**

## **MEETING MINUTES**

### **December 3, 2021**

A regular board meeting of the Applied Behavior Analyst Licensing Board was held at the Department of Professional Licensing (DPL) at 500 Mero St, Frankfort, KY 40601 via Zoom & The Mayo-Underwood Hearing Room 133CE on December 3, 2021

#### **MEMBERS PRESENT**

Ashley Clark  
Nicole Newsom  
Jennifer A. Tucker  
Allan Allday  
Dr. Erick Dubuque  
Jennifer Pollard

#### **DPL STAFF**

Jamar Carter, Boards & Commissions Support SPC  
Kevin Winstead, Commissioner

#### **PPC STAFF**

August Pozgay, Executive Advisor (OLS)

#### **MEMBERS ABSENT**

Kirsti Singer

#### **GUEST**

None

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#### **CALL TO ORDER**

Board Chair, Dr. Erick Dubuque called the meeting to order at 10:08 a.m.

#### **APPROVAL OF MINUTES**

Allan Allday made a motion to approve the meeting minutes from the October 22, 2021 regular board meeting as amended. Jennifer Pollard seconded the motion and the motion carried.

#### **FINANCIAL STATEMENTS**

The board reviewed the financial statements for the month of October & November 2021.

#### **DPL REPORT**

August Pozgay reminded the board of SB150 extension to January 15, 2022, passed during the special legislative session. DPL has extended the expiration and renewal dates in its licensure system to January 15, 2022, because the legislature extended the state of emergency until then, and if the state of emergency is not extended further by the legislature, DPL will use the board's grace period to calculate the final expiration and renewal date to put in the licensing system.

#### **LEGAL COUNSEL**

August Pozgay updated the board on the filing of the Kentucky Administrative Regulations with a public hearing date of January 31, 2022 from 2:00pm-4:00pm.

#### **OLD BUSINESS**

Boards & Commissions Support Specialist, Jamar Carter reminded the board of the board meeting dates scheduled for 2022.

#### **NEW BUSINESS**

The board discussed the granting of CEU's for attending regular scheduled board meetings, no action was taken.

A drafted ABA Newsletter composed by Ashley Clark & Nicole Newsom was presented for board for discussion & updates.

A motion was made by Allan Allday to delegate authority in the finalizing of the newsletter to Board Chair, Erick Dubuque. Jennifer Pollard seconded the motion and the motion carried. The finalized newsletter will be posted on the board's website and emailed to all ABA active licensees.

### **LICENSURE STATUS REPORT**

Boards & Commissions Support Specialist Jamar Carter presented the licensure status report to the Board for review. The report showed there are currently five hundred and twenty-seven (527) active licenses: four hundred and ninety-seven (497) active behavior analysts; fourteen (14) active assistant behavior analysts with two (2) being Active-Active Not Eligible to Practice; ten (10) active licensed temporary behavior analyst with three (3) being Active-Active Not Eligible to practice licensed temporary behavior analyst, zero (0) temporary behavior analyst assistants and six (6) temporary registered telehealth health care providers.

### **SUPERVISION COMPLIANCE REPORT**

The Supervision Compliance Report was presented to the Board for review. The report showed seven (7) reports due and two (2) submitted

- Assistant Behavior Analyst
  - Due 10/3/2021
  - Submitted 10/18/2021 via eService
- Assistant Behavior Analyst
  - Due 1/26/2022
  - Submitted 11/30/2021
- Assistant Behavior Analyst
  - Due 2/6/2021
- Assistant Behavior Analyst: Active-Active Not Eligible to Practice
  - Due 2/21/2021
- Assistant Behavior Analyst: Active-Active Not Eligible to Practice
  - Due 4/27/2021
- Temporary Behavior Analyst- Active-Active Not Eligible to Practice
  - Due 5/31/2021
- Temporary Behavior Analyst-Active-Active Not Eligible to Practice
  - Due 6/26/2020
- Temporary Behavior Analyst-Active-Active Not Eligible to Practice
  - Due 3/19/2020

Dr. Erick Dubuque moved and Ashley Clark seconded entering into closed session at 11:15am, pursuant to KRS 61.810(1)(j) for deliberations of quasi-judicial bodies regarding supervision compliance at which information protected by KRS 61.810(1)(k) may be discussed, motion carried.

Dr. Erick Dubuque moved and Allan Allday seconded returning to open session at 11:33am, motion carried.

Dr. Erick Dubuque made a motion to send a compliance notification to one (1) Assistant Behavior Analyst with 30 days to respond. Allan Allday seconded the motion and the motion carried.

### **APPLICATIONS COMMITTEE REPORT**

The applications committee reviewed twenty-five (25) Licensed Behavior Analyst Applications and provided the following recommendations

Agent, Kaylee - LBA Ratified Approval 11/30/2021	McClure, Erica B. – LBA Ratified Approval 11/12/2021
Atwood, Cindy M.- LBA Ratified Approval 12/2/2021	McKinney, Sara L. – LBA Ratified Approval 11/30/2021
Baseheart, Allison N. – LBA Ratified Approval 10/29/2021	Ousley, Jessica M. – LBA Ratified Approval 11/12/2021
Baxter, Cara D. – LBA Ratified Approval 11/30/2021	Pantle, Kaylie R. – LBA Ratified Approval 11/12/2021
Conley, Vanessa K. – LBA Ratified Approval 10/29/2021	Richardson, Samantha M. – LBA Ratified Approval 10/29/2021
Engbino, Kelsie K. – LBA Ratified Approval 12/2/2021	Siemer, Autumn M. – LBA Ratified Approval 12/2/2021
Graley, Devin N. – LBA Ratified Approval 12/2/2021	Wallace, Zakary R. – LBA Ratified Approval 10/29/2021
Hoeweler-Pedoto, Amy M. – LBA Ratified Approval 11/12/2021	Walsh, Sydney L. – LBA Ratified Approval 10/29/2021
Hollar, Marissa M. – LBA Ratified Approval 12/2/2021	Wasson, Krista A. – LBA Ratified Approval 11/12/2021
Kelley, Kristin E. – LBA Ratified Approval 12/3/2021	Williams, Richard L. TLBA Ratified Approval 11/30/2021
Korukonda, Siva R. – LBA Deferred	Wilson, Sara C. – LBA Ratified Approval 12/2/2021
Lipp, Amanda KR. - LBA Ratified Approval 11/30/2021	York, Logan V. – LBA Ratified Approval 12/2/2021
Lozito, Tara J. – LBA Ratified Approval 11/30/2021	

Allan Allday made a motion to accept the applications committee recommendations, Nicole Newsom seconded the motion and the motion carried.

### **COMPLAINTS COMMITTEE REPORT**

Dr. Erick Dubuque moved and Jennifer Pollard seconded entering into closed session at 11:36am, pursuant to KRS 61.810(1)(j) for deliberations of quasi-judicial bodies regarding 2021ABA00002 at which information protected by KRS 61.810(1)(k) may be discussed, motion carried.

Dr. Erick Dubuque moved and Ashley Clark seconds returning to open session at 11:54am., motion carried.

Allan Allday made a motion to accept the complaints committee recommendation as to 2021ABA00002 for board counsel to send a letter to the licensee requesting additional information, Ashley Clark seconded the motion and the motion carried.

**APPROVAL PER DIEM**

Jennifer Pollard made a motion to approve per diem for all eligible members attending today's board meeting. Allan Allday seconded the motion and the motion carried.

**NEXT MEETING:**

The board will meet again on Friday, January 28, 2022 at 500 Mero St. Frankfort, KY 40601, The Mayo-Underwood Building. The Applications and Complaints Committees will meet prior, at 9:00 a.m., with the board meeting to follow at 10:00 a.m.

**ADJOURN**

Jennifer Tucker made a motion to adjourn at 11:57 a.m. having no further items of discussion. Jennifer Pollard seconded the motion and the motion carried.



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Erick Dubuque, Board Chair